

# Austin Health Position Description



## Position Title:

Classification:	Grade 5 Clinical Nurse Consultant – Diabetes Educator
Business Unit/ Department:	Diabetes Education Service
Agreement:	Nurses and Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Employment Type:	Casual
Hours per week:	As required
Reports to:	Diabetes Education Manager
Direct Reports:	-
Financial management:	Budget:
Date:	8/8/2024

## About Austin Health

Austin Health is one of Victoria’s largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community-based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading-edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne’s north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health’s current vision is shaping the future through exceptional care, discovery, and learning.

Our values define who we are, shape our culture and the behaviours, practices, and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve, and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all

employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

To ensure that patients with diabetes and their families receive optimal support and diabetes education and management both as inpatients and as outpatients across the Heidelberg Repatriation Hospital and Austin Hospital sites of Austin Health.

This includes:

- Prompt and efficient review of diabetes patients as soon as possible after referral received

- Identifying knowledge gaps for patients and Austin Health staff and using this knowledge to develop educational programs accordingly

Ongoing self-education and professional development in all aspects of diabetes education and management

## About the Diabetes Education Service

This position is located within the Medical & Emergency Clinical Service Unit (CSU). The CSU contains the departments of Nephrology, General Medicine, Endocrinology, Rheumatology, Dermatology, Infectious Diseases, Paediatric Medicine, Clinical Pharmacology and Respiratory Medicine.

The Diabetes clinical nurse consultant employed in this position will be based primarily at the Repat Campus but will provide services to paediatric and young adult inpatients and outpatients across both the Austin Hospital and Heidelberg Repatriation Hospital sites.

## Purpose and Accountabilities

### Direct Comprehensive Care

- In a consulting capacity, provides clinical nursing expertise and direction in line with clinical standards policies and procedures to both inpatients and outpatients and their families/support persons, including providing high level nursing assessment, care planning and interventions/procedures.
- Provide support for discharge planning and referral to outpatients or community services as applicable.
- Work in conjunction with Diabetes Education Services Administrative Assistants to ensure that all paperwork, bookings, and filing are completed in an efficient and timely fashion.
- Provide high quality and age-appropriate diabetes education services to paediatric and Young Adults with Diabetes Service (YADS) patients and their families with a demonstrated understanding of the complexities of these age groups.
- Uses clinical information systems to inform decision making and evaluate outcomes.
- Ensures documentation meets legal, professional, and organisational standards.

## **Education**

- Develop formal and informal education programs to assist nursing staff, registrars, consultants, and emergency staff in delivering quality diabetes patient care.
- Attend off-site school and pre-school diabetes education sessions as required.
- Develop and produce new patient education material according to Austin Health policy.
- Assume responsibility for own continuing education requirements and attendance at workshops, seminars, and conferences.
- Provides leadership and clinical nursing expertise to nurses and members of the multidisciplinary team through knowledge of research, new developments in evidence-based practice pertaining to diabetes management and education.
- Responsible for own continued professional development.
- Provide sick day management and insulin dose adjustment and support in line with Austin Health clinical guidelines (Must be credentialed through the ADEA).

## **Professional Leadership**

- Maintains a professional demeanour, demonstrates Austin values, and serves as a role model for other staff.
- Knowledge and experience with use of latest diabetes technology systems and software programs for the management of diabetes i.e., insulin pumps, continuous glucose monitoring (CGM) & flash glucose monitoring (FGM) systems.
- Attend and contribute to endocrine ward rounds and meetings.
- Contribute to the development of evidence-based practice and updating clinical guidelines, policies, and procedures relevant to the management of diabetes
- Promote effective communication within the multidisciplinary team.

## **Research**

- Provide follow up phone support for patients in collaboration with the wider diabetes team.
- Attend and contribute to regular Diabetes Education team meetings
- In conjunction with the Manager Diabetes Education, identifies, initiates, and actively contributes to quality improvement and research projects within the service.
- Collect data regarding patients seen and activities undertaken to be used for audits and research purposes.
- Is actively involved in matters relating to Occupational Health and Safety and ensures safety standards in the workplace are met.

## Support of Systems

- Is responsible for a timely response to referrals and manages and provides assists others in prioritisation and completion of tasks.
- Completes all necessary statistical data, including data entry to support financial recuperation as appropriate.
- Evaluate the quality-of-service provision through regular audits and engaging through community integration and collaboration
- Identify areas of clinical practice and service provision that needs improvement and implement strategies including improvement programs
- Participate in professional activities to enhance knowledge and experience to improve health care delivery and patient outcomes.
- Ensures that incident management is appropriate and timely and that a systematic response to local issues and performance improvement occurs.

## All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## People Management Roles:

- Ensure clear accountability for quality and safety within the department
- Ensure incident management systems are applied and a response to local issues and performance improvement occurs; ensure the risk management system is functional
- Be aware of and comply with the core education, training and development policy.

## Selection Criteria

### Essential Knowledge and skills:

- A commitment to Austin Health values: Integrity, Accountability, Respect and Excellence.
- Division 1 Registered Nurse with current APHRA registration
- Post graduate qualification in Diabetes Education
- ADEA credentialed (or working towards)
- Full ADEA membership
- Paediatric diabetes education experience
- Demonstrated diabetes knowledge and skills
- Demonstrated ability to work as sole practitioner
- High level of communication skills – written, verbal and interpersonal
- Ability to prepare and deliver education to individuals and groups of varying sizes

- Experience in delivering diabetes education in an acute setting
- Understanding of latest diabetes technology systems; including insulin pumps and continuous and flash glucose monitoring systems.
- A sound understanding of information technology including clinical systems, applications relevant to risk management reporting or as required for the role and/or department.
- Current Victorian driver's licence

**Desirable but not essential:**

- Research, publication, and public presentation experience
- Understanding of latest diabetes technology systems; including insulin pumps and continuous and flash glucose monitoring systems.

## General Information

### Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

### Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website:

<http://www.austin.org.au/careers/Aboriginalemployment/>

## Document Review Agreement

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	